



## CERTIFICATE OF ACADEMIC ACHIEVEMENT OPTIONS

Office of Superintendent of Public Instruction  
Review and Evaluation of the "Collection of Evidence:  
Content Guidelines & Administrative Protocols - July 2006"

Please read the attached publication entitled, "Collection of Evidence: Content Guidelines & Administrative Protocols – July 2006." Upon review of this publication, please take a few minutes to respond to the following questions from your perspective as an educator/administrator who will be administering the Certificate of Academic Achievement (CAA)-Options' Collection of Evidence (COE). Your responses will be very helpful to us as we plan for implementing the CAA-Options COE in October 2006 and beyond.

Please respond by August 11, 2006. You may do the following:

- Print a copy and **fax** to **360.725.6332**.
- Print a copy and scan as a pdf and **email** to [lklenk@ospi.wednet.edu](mailto:lklenk@ospi.wednet.edu).
- (1) Save a copy of this document to your computer. (2) Complete the survey and save it to your computer again. (3) Send the completed document as an e-mail attachment to [lklenk@ospi.wednet.edu](mailto:lklenk@ospi.wednet.edu).
- Print a copy and **mail** it to **Lesley Klenk, OSPI, PO Box 47200, Olympia, WA 98504-7200**.

Add attachments if necessary. Thank you in advance for your input!

*Lesley Klenk, Ph.D., OSPI CAA Options Administrator*

*Please provide your evaluation of OSPI's "Collection of Evidence (COE): Content Guidelines and Administrative Protocols" by reading the following questions and marking the box that most accurately describes your response.*

1. Prior to this review process, how familiar were you with COE?  
☐ not at all    ☐ somewhat familiar    ☐ moderately familiar    ☐ very familiar
2. Please rate the Content Guidelines and Administrative Protocols that are common across all content areas:

|                                      | Low                      | Fair                     | Good                     | Excellent                |
|--------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Content Guidelines                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Work Sample Documentation            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Work Sample Sign-Off Form            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Strands & Targets Checklists for COE | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Professional Development             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

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Comment:

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3. Evaluate each content area's Content Guidelines and Administrative Protocols:

|             | Low                      | Fair                     | Good                     | Excellent                |
|-------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Mathematics | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Reading     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Writing     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comment:

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4. Please rate the usefulness of the Content Guidelines and Administrative Protocols in the following categories:

|                                | Low                      | Fair                     | Good                     | Excellent                |
|--------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Student Involvement            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Teacher's Role                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| School-Level Administration    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| District Administration        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Career & Tech Ed Applicability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comment:

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5. Please mark with an "X" the top **three (3)** challenges facing educators in implementing the COE:

- ☐ Student Engagement with Task  
☐ Additional Teacher Workload  
☐ Lack of Funding to Implement  
☐ Communication/Collaboration with Parents  
☐ Difficulty Collecting Adequate Evidence from Students  
☐ Difficulty in Receiving Training  
☐ Other (please specify) \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Work Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

School District: \_\_\_\_\_

Content Area: ☐ Mathematics ☐ Reading ☐ Writing ☐ CTE  
☐ Other (please specify) \_\_\_\_\_

(Note: Providing personal information is optional. All evaluation comments will remain confidential.)

I would be interested in collaborating with OSPI at a later date through an ad hoc committee, focus group, or statewide professional development opportunity.

☐ Yes ☐ No

***DUE August 11, 2006***

***Please submit the completed evaluation form to:***

**Lesley Klenk, Ph.D.**

**Certificate of Academic Achievement Options-OSPI**

**PO Box 47200**

**Olympia, WA 98504-7200 – FAX: 360.725.6332**

